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# Odd Kristian

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Documentation • Fiber Networks • GIS • Technical Data • Administration

Lakselv, Norway

Address: Bjørneveien 34, 9700 Lakselv

## Summary

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Structured and hardworking with 8+ years of experience in documentation, fiber network management, and administrative work. Experienced in collecting, organizing, and processing technical documentation and fiber network data.

Adaptable and quick to learn new tools and processes, with a focus on accuracy, consistency, and clear communication.

I thrive in roles where quality matters, keeping documentation correct, traceable, and easy for others to use. I work systematically, follow standards, and make sure details and naming conventions stay consistent over time.

Known for reliability, steady execution, and good collaboration across teams (installers/field teams, planners, and administration).

Background from maritime work (offshore fishing and vessel operations), bringing strong safety mindset, resilience, and practical problem-solving.

## Strengths

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- High attention to detail and strong quality mindset
- Structured workflows, consistency, and follow-through
- Fast learner in new tools/systems and routines
- Clear documentation and practical communication
- Calm under pressure; safety-focused and reliable

## Key Skills

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- Fiber documentation (Telemator, Telmeweb, Netadmin)
- Technical data collection & quality control
- GIS-related data handling and mapping workflows
- Digitization, archiving & record keeping
- Structured execution & cross-team collaboration
- Clear written communication and documentation standards
- Process improvement and consistency across systems

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## Focus Areas

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- Fiber network documentation & registration
- Technical documentation workflows & case handling
- Digitization, archiving, and data hygiene
- GIS/technical mapping-related data processing

## Experience

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2023–2024

### Documentation Responsible — Infranord Fiber

Lakselv

- Documented fiber optic lines and network infrastructure
- Case handling in Netadmin and documentation workflows
- Registered cables and junction points in Telemator/Telmeweb
- Digitized and archived maps and paper documentation
- Ensured data quality, completeness, and consistent naming/structure

2017–2023

### Documentation Consultant — Varanger Kraft Utvikling

Vadsø

- Documented fiber network infrastructure and maintained accurate records
- Managed technical documentation in Telemator and Telmeweb
- Troubleshoot and quality-checked documentation data
- Organized and maintained technical documentation and archives
- Worked systematically to keep documentation usable for operations and future work

2014–2016

### Commercial Fisherman — Havfisk / Varangerfjorden

Arctic waters

- Worked aboard fishing vessels in demanding sea conditions
- Handled operations, equipment maintenance, and safety routines
- Developed teamwork habits and practical problem-solving
- Built discipline, endurance, and a strong responsibility mindset

## Education

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2020–2021

### Vg3 Kontor og administrasjon — Vadsø Videregående skole

Certificate in Office and Administration (Fagbrev)

2013–2014

### Vg2 Fiske og Fangst / Vg1 Naturbruk — Honningsvåg Videregående skole

Vocational training in Fishing and Agriculture

## Languages

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- Norwegian (native)
- English (professional)